

# Sycamore Place Homeowners Association

## **Board Meeting Minutes**

Date: 8/27/2025

Time: 5:00 PM

Location: Zoom

### **I. Call to Order**

The meeting was called to order at 5:00 p.m. via Zoom.

### **II. Roll Call / Board Positions**

Alex Remy – President

Shana Stark – Secretary

Alfredo Rodriguez – Treasurer

Also present: Brenda Wagstaff from Welch Randall

### **III. Financial Report**

- Checking Account Balance: \$59,886.47
- Reserve Account Balance: \$82,314.82

### **IV. Delinquency Report**

- 0–30 Days: 5 total (2 on partial payments)
- 30–60 Days: 3 accounts

### **V. Agenda Items**

#### **1. Landscaping 2026**

MV Landscaping will submit a proposed 2026 budget for review.

## 2. Property Concerns

- **Pet Waste:** Brenda to provide additional waste bags to Alex and Shana for the community pet stations. MV Landscaping reports overall improvement in pet waste issues.

## 3. Playground

- **Mulch:** The City placed a minimal amount of mulch in the playground area. Concern remains that the amount may not meet code or safety standards. The Board will review mulch depth and safety compliance during the next scheduled walk-through and determine whether the City must be approached regarding liability concerns.
- **Picnic Tables:** The Board discussed exploring installation of picnic tables with shade in coordination with the City.

## 4. Owner's Meeting

- **Date Scheduled:** Tuesday, October 28, 2025, at 7:00 p.m. via Zoom.
- **Action Item:** Brenda will issue a "save the date" notice and official meeting notice.

## 5. Reserve Account

- The Board discussed options to move reserve funds from Chase Bank to a bank offering a High-Yield Interest Savings Account to maximize interest earnings.

## 6. Electrical Outlet / Cable Issue

- Units **#140–146** experienced an electrical outage that interrupted internet service for several days.
- Brenda reported that the power reset switch was relocated to the exterior of the row, eliminating the need for unit-owner access.
- The Board discussed potential relocation of other reset switches for consistency.
- Additional concern raised regarding patio cement separation providing access for mice. The Board confirmed HOA does not provide pest control for interiors or exteriors. Patio cement separation will be reviewed at the next scheduled walk-through.

#### **V. Next Meeting**

The next meeting will be the **Owner's Meeting on October 28, 2025, at 7:00 p.m. via Zoom.**

#### **VI. Adjournment**

**Submitted by,**

**/s/ Shana Stark**

**Shana Stark, Secretary**